

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: SDA ADVISORY COMMITTEE MEETING MINUTES

The minutes and revised agenda from the Service Delivery Area (SDA) Advisory Committee Meeting held in Sacramento on July 9, 1999, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have questions regarding the minutes, please contact Jackie Owen at (916) 654-8006.

/S/ BILL BURKE
Assistant Deputy Director

Attachments

SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE MEETING

Employment Development Department
800 Capitol Mall, Room 5000
Sacramento, California 95814
Friday, July 9, 1999

Revised Agenda

10:00 a.m.	Hot Topics/Agenda Building	Bill Burke, Job Training Partnership Division (JTPD)
10:15 a.m.	Welfare-to-Work Grant (WtW) Program <ul style="list-style-type: none">• State Update• SDA/County Welfare Department Advisory Group• WtW Policy Group	Bill Burke, JTPD
Noon	Lunch on Own	
1:00 p.m.	Workforce Investment Act of 1998 Activity Update <ul style="list-style-type: none">• Workforce Investment Transition Division• California Office of Workforce Investment	Vicki Grönbeck, Workforce Investment Transition Division Linda Monroe, California Office of Workforce Investment
2:00 p.m.	Base Wage File Performance Information	Sue Cleere-Flores, Los Angeles City
2:30 p.m.	Open Discussion	All
3:00 p.m.	Conclude Meeting	

SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE MEETING MINUTES

Friday, July 9, 1999

Hot Topics—Bill Burke, Job Training Partnership Division (JTPD), provided information on the following hot topics:

- **Office of Inspector General (OIG) Review**—The Department of Labor (DOL) OIG will review the Welfare-to-Work (WtW) Grant programs in Fresno, San Diego, Los Angeles City, and Los Angeles County SDAs, as well as State TANF officials. The purpose of the review is to determine the status of program expenditures, enrollment levels, and to identify factors contributing to slow program implementation. The OIG's report is due to the national DOL office by September 30, 1999. Individual reports will not be released.
- **Workforce Investment Act (WIA) Youth Concepts Implementation**—The DOL Region IX staff and JTPD program managers will visit a number of SDAs to gather information relative to youth concepts implementation. Region IX is interested in learning what is being provided locally in the area of youth services and how those services mix with WIA youth concepts. The preliminary information gathered could assist Region IX in developing technical assistance recommendations at the federal level for improved coordination of youth services under WIA. Alameda, Fresno, Humboldt, Los Angeles City, Oakland, Sacramento, San Diego, Santa Ana, and Tulare SDAs are scheduled for visits.
- **Regional Collaboratives**—The JTPD program managers will visit the following regional collaboratives: Contra Costa, Humboldt, San Bernardino County, Riverside, San Joaquin, South Bay, and Ventura. The purpose of the visits is to gather information and receive feedback regarding progress in implementation and to consult on funding and evaluation for the next program year.
- **Regional Workforce Preparation and Economic Development Act**—Mike Curran, North Santa Clara Valley Job Training Consortium (NOVA), inquired about the status of the State workforce development plan. Currently, the collaborative partners have committed to support for one year the current level of funding for the six regional collaboratives. Mike Curran raised concern that the intent of the original Request for Proposal was to fund projects for one year only, that the commitment to continue funding could be at the expense of other projects. He expressed the need to collect data and determine whether the intent of the current projects corresponds with the mission of the state and local partners.

- One-Stop Collocation Premises Work Group—Sue Cleere-Flores, Los Angeles City, reported that the SDAs have identified membership for the workgroup and will be meeting in the near future to discuss One-Stop collocation facility issues.

The WtW Grant Program

- State Update—Bill Burke, JTPD, provided the following information relative to national WtW participant enrollment levels. As of March 31, 1999, Pennsylvania has enrolled 4,700; District of Columbia—0; Michigan—0; New York—465; Florida—0; North Carolina—126; Texas—212. As of May 1999, California has enrolled 3,700 WtW participants.
- The June 25, 1999, State Job Training Coordinating Council (SJTCC) meeting was utilized as an alternative forum to discuss concerns previously raised by Senator Patrick Johnston and Lieutenant Governor Cruz Bustamante relative to implementation of the WtW program. Will Lightbourne, San Francisco Welfare Department; Andrew Munoz, Orange County SDA; Patty Garcia, DOL, Region IX; Char Lee Metsker, California Department of Social Services (CDSS); and Bill Burke, JTPD, provided testimony to Council members relating positive results in recent efforts of all partners to resolve such barriers as cross-coordination issues between agencies and cultural differences. The SJTCC will send a letter to Governor Davis recommending he support the reauthorization bill, House Resolution 1482.
- Representatives from the Department of Education will attend the August 11, 1999, WtW Advisory Committee meeting to identify areas where Regional Occupational Programs, adult education, and other education-based programs can become involved to a greater degree in the WtW program.
- Management Information System (MIS) User Group Meeting—Liz Clingman, JTPD, reported on the June 15, 1999, MIS meeting held in Sacramento. The meeting minutes are available on the EDD web site at <http://www.edd.ca.gov>.
- Governor's WtW 15 Percent Special Project Funds Solicitation for Proposal—Don Migge, JTPD, reported that 146 applications were received by the June 30, 1999, deadline. Individuals from various organizations throughout the State will meet in San Diego the week of July 12 to read and score the proposals. Grant awards will be announced in September.
- State Technical Assistance/Best Practices Plan—Bob Hermsmeier, JTPD, distributed a handout outlining objectives, action steps, and timelines related to the joint CDSS/EDD visits to 10 SDAs. The intent is to gather best practices information as well as to identify constraints causing concern relative to implementing WtW. Interviews of program administrators, front-line staff, and clients will be conducted. A report of the visits will be released in late September.

Workforce Investment Act of 1998

California Office of Workforce Investment—Linda Monroe provided the following update on activities to date within the California Office of Workforce Investment.

- State Workforce Investment Board (SWIB)—Applications for SWIB membership received as a result of requesting nominations from various business organizations were forwarded to Governor Davis' Office for consideration. The Governor's Office was provided with the minimum qualifications required to become a SWIB member. A draft Executive Order was developed for use by Governor Davis to establish the SWIB. Michael Bernick, Director, Employment Development Department (EDD) continues to meet biweekly with staff in the Governor's Office to increase awareness of the importance of establishing the SWIB as quickly as possible.
- Declaration of Intent Letter—A matrix was distributed to the Committee providing preliminary information indicating the Local Workforce Investment Area potential designation category (automatic, temporary, board recommendation) for each SDA as currently configured, based on city/county population estimates from the Department of Finance.
- Local Area Designation Application—A draft discussion paper was distributed outlining procedures for the submission of local area designation requests from the Local Elected Officials. The draft discussion paper reflects as much discretion the State has in developing the application process. Linda Monroe asked that the Committee submit comments on the draft discussion paper by close of business July 13, 1999. The paper will initially be distributed to select organizations on an informal basis for review and comment.

Discussion took place regarding the definition of "performed successfully" as applied in the draft discussion paper. Jose Luis Marquez, California Office of Workforce Investment, remarked that the term "performed successfully" as applied in the draft paper is interpreted in the most restrictive sense of the DOL's definition of meets or exceeds performance standards under the Job Training Partnership Act (JTPA). A strict interpretation of the WIA requires that if an SDA, over a two-year period designated by the Governor, fails any single adult standard, including the four Title II standards and the single Title III standard, the SDA will not have "performed successfully." California is using the most recent data currently available for program years 1996/97 and 1997/98.

- Legislative Update—Shelby Cecchetti, California Office of Workforce Investment, provided an update on WIA State Implementing Legislation. See *Attachment 3*.

Linda Monroe distributed page 28 of the Budget Act of 1999, Chapter 50, Item 5100-001-0869. The item contains language deleting Provisions 4 and 5.

Provision 4 "...would require the Employment Development Department to use \$1.8 million from the Job Training Partnership Act, Title III 40 Percent Governor's discretionary funds to conform current data collection and reporting, and performance management systems to federal Workforce Investment Act requirements."

Provision 5 "...would require the Employment Development Department to use \$5.4 million from the Job Training Partnership Act, Title III 40 Percent Governor's discretionary funds for local Service Delivery Areas or Local Workforce Investment Boards for transition activities related to implementation of the federal Workforce Investment Act."

Discussions are taking place with the Department of Finance to determine the intent of the Governor in deleting the provisions.

- Individual Training Accounts (ITA)—Mike Curran, NOVA, expressed concern regarding the lack of information relative to the State roll with ITAs.

Vicki Grönbeck, Workforce Investment Transition Division, responded that an ITA Work Group, recently established and comprised of key state partners, is researching what early implementation states are doing in this area. Operational issues relating to ITAs were referred to the One-Stop Task Force Transition Issues Work Group.

Linda Monroe added that on July 20, 1999, the SJTCC Performance Based Accountability Committee will begin looking at local perspective partnership issues relative to eligible training providers.

Base Wage File Performance Information—Sue Cleere-Flores, Los Angeles City SDA, raised concern regarding the integrity of California's base wage files consisting of multiple users of single social security numbers. A suggestion was made to form a workgroup to begin looking at the availability and use of alternative management information systems as base wage files and local access to those files.

The meeting concluded at 1:35 p.m.

**WORKFORCE INVESTMENT ACT
STATE IMPLEMENTING LEGISLATION**

AB 480 (Ducheny) Amended 7/7/99	Workforce Investment	As amended 7/7/99, AB 480 would identify activities and services for which the state could use the 15% portion of the Workforce Investment Act (WIA) training funds that are available for statewide programs. Would require state agencies that support one-stops locally to submit a consolidated budget for the State budget process.	In Senate Industrial Relations Committee. Not yet set for hearing.
SB 43 (Johnston) Amended 7/8/99	Employment, Education, and Investment	As amended 7/8/99, would enact selected provisions related to implementing State-level WIA requirements, including the State Workforce Investment Board, State Workforce Investment Plan, performance measures, and the Employment Training Panel. Amendments double join SB 43 and SB 146.	Passed out of Assembly Labor and Employment Committee, 9-0. Not yet set for hearing in Assembly Appropriations. The major bill for State level WIA implementation.
SB 146 (Solis) Amended 6/22/99		As amended 6/22/99, would enact provisions relating to the establishment of local workforce investment boards, their membership, duties and responsibilities, and the one-stop system.	Passed out of Assembly Labor and Employment Committee, 9-0. Set for hearing in Assembly Appropriations 7/14/99.
SB 1137 (Vasconcellos) Amended 6/28/99	Employment Training	As amended 6/28/99, this bill would enact the California Workforce and Economic Information program within the Employment Development Department, and would establish the California Workforce and Economic Information Coordinating Committee as a permanent standing committee of the California Workforce Investment Board. The bill is double joined to SB 43.	Passed out of Assembly Labor and Employment Committee 9-0. Set for hearing in Assembly Appropriations 7/14/99.